

A special meeting of the St. Cloud Metropolitan Transit Commission was held on the 29th day of January, 2008 at 7:30 a.m. at the Metro Bus Operations Center. Chairman Ringsmuth presided with the following present:

Commissioners:	1. Paul Ringsmuth
	2. Carolyn Garven
	3. Mark Campbell
	4. Dave Kleis-arr. 7:37
	5. Steve Hennes
Executive Director:	David W. Tripp-absent
Director of Operations & Technology:	Tony Kellen
Director of Planning & Marketing:	Tom Cruikshank

New Business. A.) Resolution #2008-01: Authorizing Metro Bus to enter into agreement with Mn/DOT for Fixed Route System Routing, Performance and Market Analysis Study. Mr. Cruikshank discussed the importance of doing a major Routing Analysis Study and that without multiple changes, the Fixed Route routing system cannot meet future demands. Route performance issues have recently required service cuts and sprawl is demanding service expansion and also creating new service opportunities. A study would lay the groundwork for perhaps substantial changes including future transit hubs and service expansion. These changes would be coordinated with and included in the St. Cloud Area Planning Organization's 2035 Long Range Transportation Plan. Metro Bus staff has prepared a Scope of Work Outline, with a projected project budget of \$250,000, which has been approved by Mn/DOT to develop into an RFP for release in February with the goal of having a consultant starting work in April or May, 2008. Mr. Cruikshank said he envisioned the results of this study producing an almost schedule level plan of what the Fixed Route system will look like. The 20% local share of the state funding grant can be accommodated partly in our current 2008 budget, with the remaining next year. **Commissioner Kleis moved, Commissioner Garven seconded, a motion to authorize Metro Bus to enter into an agreement with Mn/DOT for conducting the Fixed Route System Routing, Performance and Market Analysis Study and finalize the Scope of Work and begin the process of soliciting proposals from qualified consultants to perform the study. Motion carried.**

Adjournment. Commissioner Ringsmuth adjourned the meeting at 7:45 a.m.